

2018-2019 Independent Verification Worksheet

Complete this form upon request of the Financial Aid Office to verify your FAFSA information.

Your Free Application for Federal Student Aid (FAFSA) has been selected for review in a process called "Verification". Once your FAFSA has been selected for verification, we are required to confirm the information you reported on your FAFSA. To verify that you provided correct information, the financial aid administrator will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and your spouse (if applicable) must complete and sign this worksheet, attach any required documents, and submit the worksheet and required documents to our office. Your financial aid is not final or released to your student account until the verification process is complete.

Student's Last Name	First Name M.I.	Student's Identification (ID) Number
Student's Street Address (i	nclude apt. no.)	Student's Date of Birth
City, State, Zip Code		Student's Email Address
Student's Home Dhone No	mber (include area code)	Student's Alternate or Cell Phone Num

Use the space below to list the members of **your household**:

- The student
- The student's spouse, if the student is married
- The student's or spouse's children if the student or spouse will provide more than half of the children's support from July 1, 2017, through June 30, 2018, even if the children do not live with the student.
- Other people if they now live with the student and the student or spouse provides more than half of the other people's support and will continue to provide more than half of their support through June 30, 2018.
- Number in College: Include those enrolled in a degree, diploma, or certificate program any time between July 1, 2018, and June 30, 2019 and include the college name

				Will be Enrolled
Full Name	Age	Relationship	College	at Least Half
				Time
				(Yes or No)
		Self	Emory & Henry College	Yes



C. Income Information STUDENT: Check one box: The student has used the IRS DRT in FAFSA on the Web to transfer 2016 IRS income tax return information into the student's FAFSA. The student has not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2016 IRS income tax return information into the student's FAFSA. The student is unable or chooses not to use the IRS DRT in FAFSA on the Web, and instead will provide the school a 2016 IRS Tax Return Transcript(s). The student did not work and will not file a tax return. The student did work and will not file a tax return. Please provide copies of all 2016 W-2 Forms The best way to verify income is by using the IRS Data Retrieval Tool (DRT) that is part of FAFSA on the Web. If you have not already used the tool, go to FAFSA, goy, log into the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. Follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2016 IRS income tax information into your FAFSA. Be sure to electronically sign and submit the updated FAFSA. To obtain a 2016 IRS Tax Return Transcript online, go to www.IRS.gov and under the Tools heading, click "Get a tax transcript". Click "Get Transcript ONLINE", or call 1-800-908-9946. Be sure to request the "IRS Tax Return Transcript" and not the "IRS Tax Account Transcript." **SPOUSE:** Check one box: The spouse has used the IRS DRT in FAFSA on the Web to transfer 2016 IRS income tax return information into the student's FAFSA. The spouse has not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2016 IRS income tax return information into The spouse is unable or chooses not to use the IRS DRT in FAFSA on the Web, and instead will provide the school a 2016 IRS Tax Return Transcript(s). The spouse did not work and will not file a tax return. The spouse did work and will not file a tax return. Please provide copies of all 2016 W-2 Forms D. Other Information **Child Support Paid:** Name of the person who paid Name of person to whom Name of Child for whom Amount of Child support paid child support child support was paid in 2015 support was paid E. Certification and Signatures Each person signing below certifies that the information reported is complete and correct. Student's Signature Date

Date

Emory, VA 24327 Local: 276-944-6940 FAX: 276-944-6884 E-mail: ehfinaid@ehc.edu

Financial Aid Office

PO Box 947

Spouse's Signature

Return Completed

Form to: